



Admission and Financial Agreement

I, _____ (parent/guardian) of _____, agree to pay an advanced monthly tuition in the amount of \$ _____. Total of which is to be paid on the first business day of each month for which the school agrees to provide or make available the care and services on days and hours as follows, Monday thru Friday 8am-5pm. Payments may be paid by cash or check. **Cancellation of this financial agreement must be given in writing no later than the 1st of the previous month before the child's last day.** (i.e. if your child's last day is August the 1st, notice must be given on or before July 1st; if your child's last day is August 17th, notice must still be given on the 1st of July and NOT the 17th.)

***Tuition locked in for one year from start date. A 30 advance notice will be given for any tuition change after the first year.**

DELINQUENT TUITION:

If tuition is not paid by the 5th of each month I agree to pay the Lighthouse Center for Infants a late fee of \$25.00. If I have Non-sufficient funds, I agree to pay \$25.00 and the full tuition upon receipt of notification. Excessive late charges may result in termination of services.

NON-PAYMENT OF TUITION:

I hereby agree that all assumed fees for tuition incurred from nonpayment of tuition; on-sufficient funds (returned check), late fees, penalties, or any legal fees shall be my sole responsibility and not the responsibility of the Lighthouse Center for Infants. I promise to pay the Lighthouse Center for Infants any tuition and/or fees that I have incurred during my child's enrollment at the Lighthouse Center for Infants. Fees may include, but are not limited to tuition, enrichment programs and so on. I hereby agree to pay full restitution of any and all tuition and fees for the period my child is enrolled.

TERMINATION OF ENROLLMENT:

Lighthouse Center for infants reserves the right to terminate a child's enrollment if the director and staff feel the center is not a good fit for the child. Habitual late payment fees, habitual late pick-up fees or non-sufficient fund charges could result in the termination of enrolment

HANDBOOK POLICIES:

I have received a copy of the Lighthouse Center for Infants Parent Handbook. I have read and understand the content and agree to all procedures and conditions set forth therein. I agree to participate in the Lighthouse Center for Infants functions. I am aware of the scheduled center holidays and vacation days and understand tuition is due during



these times as well. I understand the Lighthouse Center for Infants does not provide make up days for absences, whether illness or any other reason.

CUSTODY:

All information regarding my child's custody, health care and immunization records is true and accurate to the best of my knowledge.

THE RIGHTS OF THE LICENSING AGENCY:

The Department of Social Services, Community Care Licensing Division according to Title 22, Division 12, Chapter i Regulation 101200, states "The department has the authority to interview children staff and to inspect and audit child or child care center records, without consent. The school shall make provisions for private interviews with any child(ren) or staff member, and for the examination of all records relating to the operation of the child care center. The department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect or inappropriate placement."

I agree to complete and return all forms prior to my child's enrollment. I have read and understand this Admission and Financial Agreement.

This agreement will remain in effect from (to be filled out by director)

Start Date: _____ End Date: _____

Signature of Father or Guardian Date

Signature of Mother or Guardian Date

Signature of Center Director Date